

**Friends of the Milpitas Library Board Meeting
October 20, 2018
Minutes**

Present: Dana Arbaugh, Linda Arbaugh, Karen Armendariz, Emma Karlen,, Nonie McDonald, Melanie McInerney, Catherine Pelizzari

1. Adoption of agenda

A motion was made by Melanie and seconded by Nonie to accept the agenda; passed with all ayes.

2. Approval of minutes from the September 11, 2018 board meeting

Emma pointed out that in the September 11 minutes, in Item 5C, the scan being discussed is to be sent from Steve Fitzgerald to Emma Karlen, not from Emma Karlen to Steve Fitzgerald. A motion was made by Emma Karlen to approve the minutes of the September 11 with the above change; it was seconded by Dana; passed with all ayes.

3. Treasurer's report

Emma Karlen distributed the treasurer's report to the Board members by email earlier and paper copies were available at the meeting. Dana made a motion to accept the treasurer's report, Catherine seconded, passed with all ayes.

4. Elections

Election of the proposed FOML Board slate for 2019

A motion to elect the following slate of Officers and Board Members was made by Melanie McInerney and seconded by Dana Arbaugh; the motion passed with all ayes.

President: Linda Arbaugh

Vice-President: Madelyn Lee

Secretary: Catherine Pelizzari

Treasurer: Karen Armendariz

Book Sale Coordinator: Nonie McDonald

Membership Coordinator: Melanie McInerney

Publicity: Dana Arbaugh

Members-at-Large: Farhana Sharmeen and Emma Karlen

5. Recap of the September sale

The sale went well (grand total of \$8,473.96) and exceeded budget requirements.

There were too many young volunteers for clean-up, too hard to keep them under control and focused; next time we should have no more than 15 at the most.

6. One-day sale on Saturday, December 8; how many volunteers needed and when

Linda will send out a sign-up sheet to volunteers for this sale and for set-up on December 7. We need to blue-tape an area of the auditorium floor in front of the door to the kitchen for the purpose of fire safety so we don't have book sorters sitting there blocking the doorway.

7. Pumpkins in the Park – do we want to give out coupons?

Melanie moved and Dana seconded a motion to give out up to 500 of these coupons, made from former library cards, and good for one free book at the December 8 book sale, to kids attending Pumpkins at the Park. Passed with all ayes.

8. Include Half-Price in the Nook any-day coupons, good for up to \$10, as part of FOML membership?

No vote taken, will discuss at next meeting.

9. Other Business – progress on being able to offer payment via credit card?

Step 1, which will happen on October 22, is getting set up with a credit card so we can order things with it and get a credit card acceptance device, such as Square, for the next big sale, in January.

10. Shall we renew the insurance we currently have for volunteers and in case of lawsuit?

Dana moved and Nonie seconded a motion to do so; passed with all ayes.

11. Upcoming Events

- A. Book sale – January 25, 26, 27, 2019
- B. Book Sale – June 7, 8, 9, 2019
- C. Book Sale – September 27, 28, 29, 2019

12. Next Board Meeting Date: January 8, 2019 at 7 pm at the library.

13. Adjournment

The meeting was adjourned at 12:30 pm.